

Transparency International Uganda

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About Transparency International Uganda

TI Uganda (TI Uganda) is the national chapter of Transparency International - the global coalition against corruption. It is a registered Non-Governmental Organization with the Uganda NGO Board. The organization works to create change towards a Uganda free of corruption and its effects. It has national jurisdiction and promotes good governance (transparency, integrity and accountability) with specific emphasis on, private sector, extractive industry, and local accountability.

Vacant post:

JOB DESCRIPTION & PERSON SPECIFICATION

Program Officer (TIU Lira Office)

Reports to Program Manager, CSSA

Key Responsibilities

- Support Implementation of the Project
- Identify community and district level advocacy issues to inform national and policy influencing
- Develop work plans and reports on the identified activities
- Conduct support visits to partners and review their reports, in line with their plans, budgets and funding guidelines (where applicable)
- Collect information from CSOs/Community partners and coordinate the implementation of mechanisms for periodic provision of this information
- Plan, coordinate and hold meetings in line with organizational requirements
- Compile and share timely donor reports in line with funding agreements and TIU's reporting guidelines to the Program Manager.
- Mobilize CSOs/Community partners to participate in periodic reviews to inform program implementation progress

Personal Specification

- Bachelor's degree in social sciences, or equivalent.
- At least 2 years' relevant experience

Skills and Experience/Desirables

- Must be fluent in English and Lango
- Excellent communication and interpersonal skills
- Extensive and proven knowledge to work with communities
- Computer Literate (word processing, spreadsheets, database management)
- Experience in report writing
- Able to work with minimum supervision
- Must be able to ride a motor cycle and should possess a valid driving permit

Application process

Suitable candidates should submit their applications and CVs together with copies of their academic documents via email and should be sent to: info@tiuganda.org and bnambi@tiuganda.org with a subject line; PROGRAM OFFICER- LIRA OFFICE.

Deadline for applications is 9th June 2024.