Terms of Reference

Introduction
Transparency International Uganda (TI-Uganda) is a national chapter of Transparency International – the Global Coalition against corruption. It was founded in 1993 to bring together the voluntary initiatives of citizens to enhance accountability, transparency, and integrity amongst all Ugandans. Transparency international Uganda works to address all forms of corruption with a specific emphasis on improved service delivery and good governance. TI-Uganda’s mandate is to promote consciousness about corruption and a society that espouses value systems and principles of transparency and accountability. TI-Uganda envisions a Uganda in which the daily lives of people are free of corruption. It is driven by integrity, transparency, accountability; valuing principles of fairness, justice, upright morals and non-discrimination.

Background
TI-Uganda in partnership with Management Systems International (MSI) with assistance from the American people jointly sponsored by USAID and UKAID are implementing a project titled “Strengthening Citizen’s Engagement in Service Delivery in the Education sector” in 3 districts in Uganda that is; Hoima, Buliisa and Kikube. The project seeks to improve engagements of community-based structures to promote accountability in primary schools; promote value for money in primary school construction projects as well as reduce teachers’ absenteeism in primary schools.

Through TIU engagements and literature reviews, it is noted that many SMCs and PTAs do not understand their roles and responsibilities. In some schools many SMC members are new and have not been oriented on their roles. Even where members are old, due to lack of refresher, they are not able to perform their roles effectively. This limits their participation in the management of school projects such as contract management, supervision of works, and providing oversight to the management of schools.

In order to realise the project objectives in the target schools, there is need for empowering school governance structures in form of capacity building of the School management committees (SMCs) and Parents Teachers Associations (PTAs) aimed at improving service delivery in their respective schools.

TIU is therefore inviting proposals from highly motivated consultants (individuals, groups or consultancy firms) to undertake this assignment.
Objectives

The Objective of consultancy is to develop a capacity needs assessment tool that will be administered by TI-Uganda staff to ascertain capacity gaps, analyze the data from the needs assessment tool, develop a training manual to strengthen the identified capacity gaps and subsequently conduct training for the selected SMCs and PTA members in 6 sub-counties in the Albertaine region.

Deliverables.

The consultant will submit the following deliverables:

- Inception Report – to be produced within 2 working days from signing the contract
- Capacity Needs Assessment tool
- Data Analysis from the filled out capacity needs assessment tools
- Final Training manual
- Training report

Time frame

The entire exercise including development of capacity needs assessment tools, analysis of data from the assessment tools, develop a training manual, conduct training and write a training report will take a maximum of 6 weeks of work.

That is; 1 week for developing the capacity needs assessment tool, 1 week for analysing the data, 1 week for developing a training manual, 2 weeks of training and 1 week for developing the training report.

Remuneration and costs

The Consultant should provide a detailed breakdown of all their estimated costs, including but not limited to; total fee as a lump sum or standard daily rates and the grand total should be tax inclusive.

Competencies

Qualifications and experience

- A Master’s degree in education, or other relevant field.
- Demonstrated understanding of UPE guidelines, resource flows, reporting and accountability structures
- Demonstrated understanding of the concept of social accountability
- Proven experience in conducting community training in social accountability

Contact information and proposal information

Expressions of interest should be sent via email to info@tiuganda.org not later than 12th October, 2022 with the subject line TIU-Education Consultant.

Applications should include the following:
• A financial proposal with a breakdown of costs outlining the number of days that will be spent on each task.
• A technical proposal. This should clearly outline the proposed approach/methodology to undertaking the consultancy.
• Detailed CVs of the applicant.
• References to similar assignments with contact details.